760 Mattie Road, Pismo Beach, CA 93449
(805) 773-4658 | PismoBeach.org

COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION
PARCEL MAP OR TENTATIVE MAP SUBMITTAL CHECKLIST

We accept application materials in digital format but may request hard copies of documents and plans as necessary for review and processing. Digital files must be in PDF format, and in a resolution appropriate to support digital review of all plan and map details. Digital submittals must be submitted through our Online Portal.

SUBMITTAL REQUIREMENTS

A Proposal for land division through a parcel map or tentative map must include the following in its application:

- ☐ Completed Land Use Application Form
- ☐ Current Preliminary Title Report dated within the last six (6) months
- ☐ Application Fee (Schedule of Fees is available on our City's website)
- ☐ Digital copy of the plans as 24" x 36" format and 11" x 17" reduction
- ☐ A developer's statement
- ☐ Grading plans
- ☐ Building setback exhibit
- ☐ Soils report
- ☐ Geologic report

I have submitted the above information and I understand that Planning Staff has thirty (30) days to review my application for completeness.

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Applicant's Signature Date